

**PUBLIC HEARING on an application by the Village of Dorchester  
for a Community Development Block Grant**

**DATE:** OCTOBER 1, 2014 (Wednesday) 6:45 pm

**LOCATION:** Clerk's Office, 228 W. Washington Ave, Dorchester WI 54425

Todd Trader, MSA, called the public hearing to order.

Present were Village President Wayne Rau, Trustee Schauer, Trustee Kussrow, Trustee Dunlap, Trustee Koncel, Clerk-Treasurer Ruge, and Justin Sornsin, MSA.

Todd Trader stated that there is \$16 Million available for current year fund, and anticipates applications will be due by the end of April 2015. Activities that are eligible for CDBG funding include: Public Facilities, Public Facilities for Economic Development, Housing and Planning. Currently the Village has a few potentially eligible projects that could benefit from additional funding. These include South 2<sup>nd</sup> Street water main replacement and Center Street from lift station to Linden Street. The projects that have already been completed within the Village that were financed partially by CDBG funds included the following: Washington Avenue water, sewer and roadway started in 2013, finished in 2014; the 3<sup>rd</sup> Street Waste Water Treatment Plant water loop and sanitary sewer completed in 2013; Vircks Drive roadway drainage improvement completed in 2014. Todd Trader then asked for any public input regarding the completed projects, or additional areas that could use this type of funding. There was no public input.

**VILLAGE OF DORCHESTER BOARD MEETING**

**DATE:** OCTOBER 1, 2014 (Wednesday) 7:00 pm      Clerk's Office, 228 W. Washington Ave, Dorchester WI 54425

**Minutes:**

1. Meeting was called to order by President Rau at 7:00pm.
2. Pledge of Allegiance was said.
3. Those in attendance included President Rau, Trustee Seubert, Trustee Schauer, Trustee Kussrow, Trustee Dunlap, Trustee Koncel, Todd Trader-MSA, Justin Sornsin-MSA, Dean Faude, Rick Golz, Jesse Rieck, Chief Gary Leichtman, Kevin O'Brien-TP Printing, DuWayne Recore. Trustee Schwoch was not in attendance.
4. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve the minutes from the September 3, 2014, Board Meeting. Motion carried.
5. Motion was made by Trustee Dunlap, seconded by Trustee Schauer to approve the September 2014 Audit Report. Motion carried. October 2014 Audit Report was distributed to Board Members in attendance.
6. There was no public input.
7. DuWayne Recore, owner of property at 127 S. Front Street stated he had received a letter from Police Chief Leichtman stating he had until September 30, 2014, to clean up property and return to original state. He was unaware that this needed to be done by a specific time until that letter was received. Trustee Schauer stated there are concerns about extending the time frame any longer. Agreement was reached between DuWayne and Board Members to extend time until end of October, with the understanding that if it is not completed then, the citations would be issued retro-actively from the beginning of October 2014.
8. Todd Trader, MSA, stated that all work on Vircks Drive and Linden Street has been completed. There is a visible crack on 1 section of curb on Linden Street that needs to be repaired, however, instead of having the sub-contractor come out and fix now, they will examine in spring of 2015 to determine if any other repairs need to be made. The sub-contractor will then come fix any other problems, along with the crack under the warranty period.
9. Justin Sornsin, MSA, was on hand all day getting preliminary numbers for the 2015 Budget. He stated that after looking through the year-to-date amounts for the Water and Sewer Utilities, everything looked like it was inline from the rate increases over the past couple of years. He is suggesting we do a minimal sewer rate increase for 2015, and then look at increasing the water rates again by a minimal amount in 2016. He is going to get all of the numbers from each individual department put together for one overall budget and then when he comes back for our next meeting, he will see where we need to cut amounts from. Just to get the process started, he will include a 3% wage increase, but this will be determined after the Employee Committee meets with individuals to discuss wages. Justin also recommended we hold off on any major projects within the Village for next year, and just wait to see where we stand overall. Clerk-Treasurer Ruge was asked to contact the insurance company to see what the difference in rates would be with some equipment changes for the public works department.
10. Motion was made by Trustee Kussrow, seconded by Trustee Koncel to approve the Final Pay Application for Contract A (Linden Street) in the amount of \$12,942.02. This project actually came in approximately \$20,000 under the contracted bid amount. Motion carried.
11. Property owner was informed that it is his responsibility to pay for the sewer and water lines that will extend from his property to the Village's main lines. Shop employees told him they would like a 6-inch lateral installed, and told him to contact a local contractor.
12. Dean Faude stated they are currently trying to prepare for winter. They have finished with the manholes, and have 1 more sewer to rip out. They also ordered a sewer debris basket to assist when they are lowering manholes. It will help catch debris from falling into the sewer lines when they have to open manholes for any reason.

13. Rick Golz stated everything is moving along fine, nothing out of the ordinary to report this month.
14. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve the purchase of one new garage door for Village Shop. Purchase is from Overhead Door Company of Wausau, and is same style as the door that was replaced last year. Cost also remained the same as last year at a cost of \$2,903.00. Motion carried.
15. Attorney Wachsmuth drafted an Amendment to Ordinance No. 106, regarding parking. The amendment states no person shall park a vehicle Monday through Friday between the hours of 6:00 am and 6:00 pm along any part of the east side of South Front Street. A full copy of this amendment, along with the original ordinance can be viewed at the Clerk's Office. Motion was made by Trustee Koncel, seconded by Trustee Schauer to approve Ordinance No. 106 Amendment. Roll call vote was taken with all 6 Board members in attendance voting to approve. Trustee Schwoch was not present for vote.
16. Building application was received by in clerk's office for 210 W. Center Avenue. This is a commercial property and property owner is requesting permit to finish outside of building, and repair work inside, but not including any electrical or plumbing. Motion was made by Trustee Kussrow, seconded by Trustee Dunlap to approve this building permit. Motion carried.
17. Trustee Kussrow stated that he has met with owner of Boozers in regards to water draining into the ditch since the completion of the Vircks Drive road project. Todd Trader, MSA, stated that the grading along that side of Center Avenue is only sloped slightly. The contractor did his best with what was available, but we will have the contractor come back out and take a look again to see if there are any corrections that can be made immediately to help the flow of water. This item was tabled for further update at a future meeting.
18. Clerk-Treasurer Ruge provided the board with a renewal notice for a 6-month Certificate of Deposit through Advantage Community Bank. This is held by the Water Utility for future improvements. No action was taken as this will automatically renew for another 6-month period.
19. President Rau discussed the need for Resolution 271, addendum to Mutual Aid Box Alarm System Agreement. The Dorchester Fire Department is working to set up a mutual aid agreement with nearby departments to help with various levels of emergencies. It will be provided to Clark County Dispatch so that when we report an emergency that requires outside assistance, the dispatch center will automatically know who else needs to be called. Motion was made by Trustee Schauer, seconded by Trustee Dunlap to approve Resolution 271. Motion carried.
20. President Rau was at a recent UCCC meeting and just wanted the Board to be made aware that Clark County and all municipalities in Clark County have been denied any assistance from FEMA for the harsh winter that caused many water main breaks.
21. Chief Gary Leichtman has been doing research into purchasing a new squad car for the Police Department. Since a part-time officer was not hired during 2014 there is room in the budget for the purchase of a new vehicle. He is suggesting a SUV, and has priced one with a local dealer. He will gather more information on the actual cost of the vehicle, an additional quote from another dealer, and proposals for costs of equipment needed to make it ready for use by our Police Department. The current squad could be kept and used for a part-time officer that may get hired in 2015.
22. Clerk-Treasurer Ruge stated that she would like the Board to consider posting signs on certain municipally owned building that would prohibit members of the public from entering with a concealed weapon. She would check with Attorney Wachsmuth on needing to draft and approve a resolution or ordinance to this affect. This item was tabled until further information could be obtained.
23. Trustee Kussrow provided Board members with a quote from Impact Coating out of Medford for refinishing the downstairs floor in Memorial Hall. The next closest quote was almost double the amount per square foot. The total amount would be for \$10,117.50 and it is estimated that a resurface would not have to be done for about 15 years. Clerk-Treasurer Ruge stated the checking account for Memorial Hall has enough in it to cover the entire cost. Motion was made by Trustee Koncel, seconded by Trustee Schauer to approve the recommended proposal for \$10,117.50 by Impact Coating of Medford. Motion carried.
24. Motion was made by Trustee Kussrow, seconded by Trustee Dunlap to approve an operator's license for Reggie Kellnhofer. Motion carried.
25. A special Board Meeting will need to be held to discuss preliminary budget numbers. Motion was made by Trustee Kussrow, seconded by Trustee Koncel to hold Special Board Meeting on Wednesday, October 29, 2014. Motion carried. Public Hearing for budget is tentatively set for Wednesday, November 19, 2014.
26. Motion was made by Trustee Koncel, seconded by Trustee Schauer to adjourn meeting. Motion carried. Meeting was adjourned at 9:00pm.

Brooke Ruge, Clerk-Treasurer